Vermont Department of Taxes
133 State Street
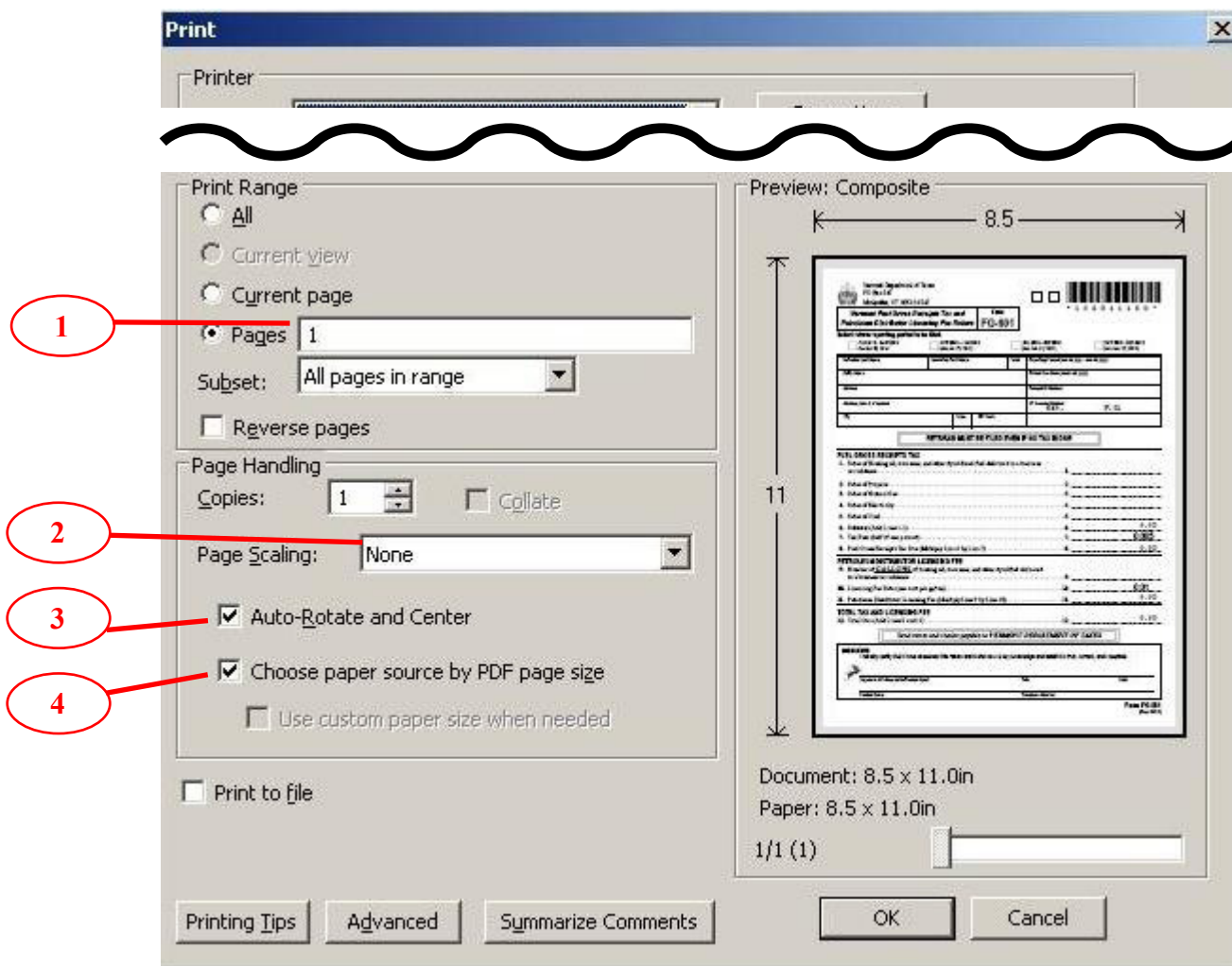Montpelier, VT 05633-1401

<u>PRINTING INFORMATION AND INSTRUCTIONS</u>

To allow your return to be processed more efficiently, please confirm the following before printing:

- **If form is a fillable .pdf, use ALL CAPS when entering letters of the alphabet.**

<u>**Print menu settings:**</u>

1. **Select pages to print here**
2. **Set "Page Scaling" to "None"**
3. **"Auto-Rotate and Center" - Box is checked**
4. **"Choose paper source by PDF paper size" - Box is checked.**

Print on standard white, letter-size (8 1/2" x 11") **copy paper** (20-24 lb.)

<u>When mailing your return</u> using forms printed from the web, please...

... check that original is free of smudges or stains and is legible.

... submit original printouts only. Do not submit photocopies.

... do not submit enlarged or reduced image forms (see #2 above).

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